



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.
Board of Directors Meeting, May 24, 2018
MINUTES

Board Members Present

Paul Entrekin, Michael Swinehart, Pete Frano, Peter McKanna, Jim Murphy, Butch Hansen, David Glassman, Jim Durr, Stacy Pruitt, Nancy Bullock-Prevot, Lisa Rawson, and Richard Penrose.

Board Members Absent

Andy Caputi, Bill Weeks (City Representative), and Ed Holt (legal advisor).

Guest(s) Present

Marion Valle, Tom Fournier, Eugene Martin (BSA); Martin Libowski (Viet Nam Veteran); Jack Brown; Jill Hubbs; Terry Runyon (Viet Nam Vets/Legacy Vets MC); and Warren Palmer (Volunteer Coordinator).

(Motions and actions taken are listed in red)

Call to Order and Welcome: President Entrekin called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for those represented in the Park. The Pledge of Allegiance followed the moment of silence.

President Entrekin recognized the visitors and asked if any had presentations. Martin Valle remarked about the local BSA's appreciation for the Foundation's support of their annual flag retirement and spoke about respect for the flag. To show his appreciation, he presented President Entrekin and our two past presidents with a plaque. He also informed the Board that their flag retirement would be postponed due the impending tropical storm and rescheduled when appropriate. This led to a discussion about the Memorial Day ceremony. Several ideas were discussed regarding alternate locations for the ceremony, including a very generous offer from Jill Hubbs to hold the ceremony indoors at WSRE, but the consensus of the Board was that the Park is the best location. After much discussion regarding the potential impact of the Tropical Storm Alberto, **Butch Hansen made a motion to postpone the Memorial Day ceremony and GWOT Memorial dedication until Thursday, 14 June (Flag Day) at 7:00pm. Second by Michael Swinehart. The motion carried.**

Secretary's Report: The minutes from the May 10, 2018 meeting were presented. **Motion to accept the minutes as presented was made by Lisa Rawson. Second by Richard Penrose. The motion carried.** Jim Murphy mentioned he had provided the Foundation's tax return to the State as required and provided an update of Memorial Day ceremony invitations.

Treasurer's Report: Pete Frano reported on the following:

- The current balance in Pen Air is \$21,158.40. The Bank of Pensacola balance is \$10,045.00 which is all from Walk of Honor brick sponsorships. He also provided an update on recent expenditures including \$3,102.00 to Smith Electric for work on the lights.
- **Motion by Michael Swinehart to accept the Treasurer's report. Second by Butch Hansen. The motion carried.**

President's Report: President Entrekin reported on the following:

- There are no security reports from Signal 88.
- The GWOT Memorial miniatures are on hold because Randy New, the sculptor, has too many other ongoing projects.
- We are still in need of a Chaplain for Memorial Day. Pete Frano will invite a retired Navy Chaplain.

Committee Reports

Operations Officer: Pete McKanna reported on the following:

- The Marine Aviation Memorial Bell Tower (MAMBT) preventative maintenance was recently completed on May 23. During the maintenance the clocks were reset. Pete re-negotiated the contract for annual PM for \$1,200.00, down from \$1,800.00.
- The signs indicating skateboarding is not allowed in the Park have not yet been put up.



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Walk of Honor: Richard Penrose reported on the following:

- To date, 56 small and 13 large bricks have been sponsored. That is the equivalent of 82 spaces which is enough for the first section. Richard and Pete McKanna will coordinate ordering and delivery of the bricks and Pete will coordinate installation, hopefully before the rescheduled Memorial Day ceremony on June 14.
- Dave Glassman reported there are no hard analytics yet from the target Facebook advertising campaign authorized at the last meeting.
- Richard gave Terry Runyan his last batch of Walk of Honor flyers. **Butch Hansen made a motion to order 5,000 additional flyers. Second by Nancy Bullock-Prevot. The motion carried.**

Vice President: Michael Swinehart reported that the GWOT Memorial was well received by those who attended the media unveiling of the memorial before the meeting.

Past President: Butch Hansen reported that the Impact 100 grant application, which is due in mid-June, is almost done. The project for the grant is existing lighting and World War II maintenance needs.

Technology: David Glassman reported on the following:

- The MAMBT brick sales planning and implementation is on hold during the early phase of the Walk of Honor project.
- Distributed an AHERO Event Guide which will be part of AHERO magazine this summer.

Military Liaison: Stacy Pruitt had no update on painting the Cobra.

Finance and Marketing: A chairperson is still needed for this committee.

Merchandise: No report.

Public Affairs: No report.

City: Bill Weeks was not present.

Legal: Ed Holt was not present.

Business from the floor:

- Mr. Labowski is involved in this summer's Ronald McDonald House 5K and asked for the Board's permission to speak about the Walk of Honor project. He also offered to discuss with McGuire's ownership about the possibility of the Foundation having a booth at next year's St. Patrick's Day run during which we could solicit brick sponsorships. He closed by mentioning that he is interested in serving on the board: President Entekin asked him to download an application from the website.
- Jack Brown shared his "ever-lasting thanks" for all the Board members' efforts and shared that Veterans during a recent reunion were impressed by the Park.
- Dave Glassman reminded the Board members about the Guns to Hammers fundraiser at Pensacola Bay Brewery on Memorial Day.
- President Entekin informed the Board that due to the rescheduling of Memorial Day, we were without a master of ceremonies. Jim Durr agreed to fill this role.

Adjournment:

The meeting adjourned at 5:01p.m. The next meeting is scheduled for Thursday, June 14, at 3:30p.m.

Submitted by:
James M. Murphy